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# California Applicants' Attorneys Association

## Westin Mission Hills Resort

### Room Reservation Request for Winter Convention January 21-24, 2010



Mail or fax room reservation request with convention registration form & payment directly to  
California Applicants' Attorneys Association 1303 J Street, Suite 420, Sacramento, CA 95814  
To expedite process fax form with credit card information to 916-444-0661

#### REGISTRATION INFORMATION

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_  
Number of Adults (18 yrs or older) \_\_\_\_\_ Number of children \_\_\_\_\_  
Registrant \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
Email \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_ Cell \_\_\_\_\_

#### GUEST ROOMS & RATES

(Please check one)	Description	Bed Choice (circle one)	Rate
<input type="checkbox"/> Run of the House	600 sq ft Heavenly Beds, modem ports, private patios	King or 2 Queens	185.00
<input type="checkbox"/> Standard 1 bedroom Villa	524 sq ft Queen bed w/ sleeper sofa, DVD, full kitchenette, washer/dryer	Queen only	264.00

Requests:  Smoking Room  Handicap Room  Crib  Rollaway for suites only (\$35 per night)  
 Additional Request: \_\_\_\_\_

#### PAYMENT

(Please check one)  
 Visa \_\_\_\_\_  
 MasterCard \_\_\_\_\_ Credit Card # \_\_\_\_\_ Exp. date \_\_\_\_\_  
 American Express \_\_\_\_\_ Signature \_\_\_\_\_  
 Discover \_\_\_\_\_

#### RESERVATION DETAILS

Requests for reservations may be handled only by Fax or by Mail directly through CAAA. Only 1 hotel room per paid convention registration. Exhibitors are allowed 3 hotel rooms maximum per booth. Group rates available 3 days prior & 3 days following Convention based on availability. **Any cancellations or changes in departure to an earlier date received after December 20, 2009 will result in a full charge to the individual for the entire length of the reservation. This will be the responsibility of the individual guest and not the California Applicants' Attorneys Association.** Any cancellations or requests for changes to your accommodations must be in writing via fax or email and should be forwarded to the California Applicants' Attorneys Association. No verbal cancellations will be accepted.

All sleeping room accommodations are subject to all prevailing taxes and assessments, currently 12.065%. There is a additional charge of \$35 per person / per day over the double occupancy. Maid gratuity is optional at \$3.50 per day. Hotel check-in time is 3 pm and check-out time is 12 noon.

Requests received after Dec 11, 2009, or if the convention block is already filled, will be confirmed on a space available basis. If you do not receive confirmation within 15 days of submitting your request, please contact Nathalie Leplat at the CAAA Office at (916) 444-5155.

I acknowledge I have read this entire form and understand the policy of cancellations. Please sign and date to indicate your acceptance of this application.

Signature \_\_\_\_\_

Date \_\_\_\_\_